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## HD/SD Digital Delivery - Reliability, Service, & Speed

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### *Centaur Setup Instructions for Stations*

**Centaur enables stations to receive more spots digitally in HD and SD. Setup instructions are below, and we will be happy to assist by phone if desired (takes about 10 minutes).**

Centaur offers many file formats and we audio normalize to your desired level, so please just let us know your preferences. Spots are either delivered via Centaur software using HTTPS, with automated download and delivery notification, or alternatively sent to your station's FTP site if you wish. Our software may be installed on an existing, shared computer, and the program itself is less than 10 MB.

#### **Specify Your Spot Delivery Preferences:**

Please email your preferred HD/SD format, audio level, and notification addresses: [cpro@centaurstorage.com](mailto:cpro@centaurstorage.com)

**File Format:** Centaur delivers many file formats including native server formats (e.g. GXF, LXF, Omneon...), or spots formatted for the Centaur Monitor in FlipFactory or Harris AI with xml metadata, or standard MPEG2, H.264, DV, AVI, etc. If you will be using Centaur with Telestream FlipFactory, Harris AI, and/or if you have separate SD and HD workflows-- please let us know, and we will provide additional setup information.

**Audio Level:** Please specify if other than -20 dBFS RMS. (For example, -24 LKFS, -16 dBFS RMS, etc.)

**Notification:** Please let us know who we should address on Centaur email notifications of spot deliveries.

#### **Set Up Centaur Software:**

**Installing Centaur** (WIN XP, administrator privilege required for installation):

Please download Centaur here: <http://www.centaurdelivery.com/SoftwareUpdate.html>

#### **Connecting to Centaur Server** (one-time setup):

1. Please email your station name, to receive a Centaur link to connect to our server: [cpro@centaurstorage.com](mailto:cpro@centaurstorage.com)
2. Open the Centaur program, paste received link into the "Insert Centaur Arrow" box, and hit "Return" on your PC keyboard. A disk will appear with your station name.

#### **Activating Automated Download** (requires active login for auto-download):

1. Open a Centaur window, and select CentaurAdmin --> Set Preferences.
2. Check box to Enable Autodownload, and set a destination directory on your PC (e.g. CentaurDownloads).  
Note: Destination directory should not be at the drive level ("Z:\CentaurDownloads" will work, "Z:\") will not.)
3. Double-click into your station disk, View by Details, and check Autodownload box for the CentaurHQ folder.

*Note: Spots may be manually downloaded at any time by dragging them into an open folder on your PC.*

#### **Centaur Assistance:**

Centaur representatives will be happy to assist you, and we look forward to your call: 212-400-1683